



Commission Agenda Item

Meeting Date	09/30/2025
Subject	Approve Trico LLC, 2025-527 Harbor Square Atrium 2025 project as complete
Cost	\$458,859.35 plus tax
Attachments	None
From	Brandon Baker, Executive Director

Draft Motion

I MOVE THE COMMISSION AUTHORIZE STAFF TO APPROVE THE TRICO LLC, 2025-527 HARBOR SQUARE ATRIUM 2025 PROJECT AS COMPLETE.

Background

The Commission approved a staff to award the atrium project to the low bidder, Trico LLC, on May 12, 2025. Substantial project completion was achieved on August 25, 2025, and approved as complete by the Director of Facilities and Maintenance. Tenants moved back into their suites on August 28, 2025. This approval allows the Notice of Completion of Public Work to proceed for filing.

Previous Action/Review

The Commission approved the allocated budget of \$600,000 in 2024 for the repairs to be made in 2025.

Fiscal Impact

The final contract cost, including change orders, was \$458,859.35 plus tax of \$48,180.24 for a total of \$507,039.59.

Strategic Purpose/Alignment

Provide and foster quality services and facilities for tenants, and be a responsible financial steward.

Staff Recommendation

Port staff recommends that the Commission declare the contract with Trico LLC for the 2025-527 Harbor Square Atrium 2025 project complete.