



PORT OF EDMONDS

Landscape Maintenance Worker

The Port of Edmonds manages several facilities across our property, including a marina, dry storage and business park. We strive to provide the best customer service experience in Puget Sound while offering quality facilities and excellent value. We employ a dynamic team and offer a fun work environment.

We are seeking a qualified candidate over 18 years of age to assist with the daily functions of the maintenance department as a full-time [Landscape Maintenance Worker](#). The successful candidate in this position will be responsible for maintaining the grounds and landscaping at both the Port of Edmonds Marina and Harbor Square properties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Perform professional work in installation, and maintenance of plants, shrubs, and trees that include but not limited to pruning, fertilizing, dead heading, and soil preparation
- Perform upkeep of landscape beds, lawns, and parking lots so that they are free of weeds, leaves and debris
- Install, maintain, and repair commercial irrigation systems
- Create renovation plans and designs for beds and containers as needed. Implement programs for renovation as approved
- Identify flowers, shrubs and supplies that are needed. Purchase of flowers, shrubs, landscape materials and supplies as needed
- Maintain all appropriate landscape records including:
 - Inventory of plants purchased and planted
 - Log of pesticides and herbicides utilized
- Follow environmental rules and regulations when using herbicides and pesticides
- Oversee contractors who are providing landscape support in pruning, pesticide applications, and weed control to identify expectations and ensure appropriate level of services are provided
- Assist Maintenance, Marina Operations, Moorage Office, and Administrative Offices as needed
- Daily cleaning of restrooms and other areas as assigned
- Perform other assigned duties as required

KNOWLEDGE, SKILLS, ABILITIES PREFERRED

- Proper care, fertilization, installation, maintenance, soil, and cultural requirements of a wide variety of plants, trees, shrubs, perennials, and annuals
- Knowledge of pesticide and herbicide use or alternative methods best for a marine environment
- Environmental standards and rules applying to landscape and recycling
- Full working knowledge of irrigation system installation and repair
- Computer skills including basic e-mail communications, Excel, and Word
- Excellent public relations and customer service skills
- Knowledge of installation of trees, shrubs, and seasonal color

- Operate trucks, tractors, forklifts, and other equipment as assigned
- Ability to read and understand landscape plans, drawings and specifications relating to landscape construction and maintenance

EXPERIENCE, EDUCATION, TRAINING, AND CERTIFICATIONS

- 3 years of experience with installation, and maintenance of commercial landscape areas
- 3 years of experience with irrigation installation and repair of commercial systems
- 3 years of experience working with landscape equipment and hand tools
- Working knowledge of Word, Excel, E-mail programs
- 1 year preferred experience acting in a lead role
- Valid Driver's License with a good driving record
- High School Graduate or GED
- Washington State Pesticide License within 6 months of employment
- CPR/First Aid, and Defibrillator trained within 12 months of employment
- Hazardous Waste Certification within 12 months of employment
- Forklift Certification within 6 months of employment

WORK ENVIRONMENT

- Requires handling, or working with toxic \ hazardous substances
- Requires physical contact with and exposure to flowers, plants, trees, pollen, and insects
- Requires work in areas of high vehicular or pedestrian traffic
- Required to operate heavy equipment, gas powered equipment and all kinds of power hand tools

PHYSICAL REQUIREMENTS

- Required to stand, walk, kneel, or bend for extended periods of time
- Required to lift, push or, pull objects weighing 50 pounds or less. Able to reach overhead, above shoulders and horizontally
- Requires dexterity of hands, and fingers to operate computers, locks, equipment levers and a variety of grounds equipment including power and hand tools
- Required to work various shifts, late p.m., early a.m.
- Required to work outside in all weather conditions
- Required hearing and speaking to exchanged information

DESIRABLE QUALIFICATIONS

- Degree in Horticulture or related field, or continuing education and/or experience in landscaping
- One year experience working with outside contractors who perform various landscaping services
- Spray license in applying herbicides and pesticides
- Basic construction and maintenance experience

EMPLOYEE BENEFITS

The Port of Edmonds offers a competitive and comprehensive benefits package which includes:

- Hourly rate of pay is \$31.62.
- Medical, dental, vision, and prescription insurance paid up to 100% for employee and dependents
- Retirement benefits through Washington State Department of Retirement Systems, PERS

- Paid vacation and sick leave including twelve paid holidays per year
- Paid Life insurance with add-on options for low-cost supplemental coverage
- Port paid basic long-term disability insurance
- Flexible benefits plan that includes a Medical Flex Spending Account and Dependent Care options
- Deferred compensation plans offered through the Washington State Department of Retirement Systems
- Health and wellness credit to cover gym or activity memberships
- Training and education reimbursement plans

How to Apply

To apply for this position please:

- Complete the online Port of Edmonds application form, found at <https://www.portofedmonds.gov/business/employment/>
- Upload your cover letter and resume at the end of the online application form

Position is open until filled

Applicants deemed to be of interest to the Port will be contacted for further information or to set up an interview for this position.