



## PORT OF EDMONDS

### Landscape Maintenance Worker

The Port of Edmonds manages several facilities across our property, including a marina, dry storage and business park. We strive to provide the best customer service experience in Puget Sound while offering quality facilities and excellent value. We employ a dynamic team and offer a fun work environment.

We are seeking a qualified candidate over 18 years of age to assist with the daily functions of the maintenance department as a full-time [Landscape Maintenance Worker](#). The successful candidate in this position will be responsible for maintaining the grounds and landscaping at both the Port of Edmonds Marina and Harbor Square properties.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Perform professional work in installation, and maintenance of plants, shrubs, and trees that include but not limited to pruning, fertilizing, dead heading, and soil preparation
- Perform upkeep of landscape beds, lawns, and parking lots so that they are free of weeds, leaves and debris
- Install, maintain, and repair commercial irrigation systems
- Create renovation plans and designs for beds and containers as needed. Implement programs for renovation as approved
- Identify flowers, shrubs and supplies that are needed. Purchase of flowers, shrubs, landscape materials and supplies as needed
- Maintain all appropriate landscape records including:
  - Inventory of plants purchased and planted
  - Log of pesticides and herbicides utilized
- Follow environmental rules and regulations when using herbicides and pesticides
- Oversee contractors who are providing landscape support in pruning, pesticide applications, and weed control to identify expectations and ensure appropriate level of services are provided
- Assist Maintenance, Marina Operations, Moorage Office, and Administrative Offices as needed
- Daily cleaning of restrooms and other areas as assigned
- Perform other assigned duties as required

#### KNOWLEDGE, SKILLS, ABILITIES PREFERRED

- Proper care, fertilization, installation, maintenance, soil, and cultural requirements of a wide variety of plants, trees, shrubs, perennials, and annuals
- Knowledge of pesticide and herbicide use or alternative methods best for a marine environment
- Environmental standards and rules applying to landscape and recycling
- Full working knowledge of irrigation system installation and repair
- Computer skills including basic e-mail communications, Excel, and Word
- Excellent public relations and customer service skills
- Knowledge of installation of trees, shrubs, and seasonal color

- Operate trucks, tractors, forklifts, and other equipment as assigned
- Ability to read and understand landscape plans, drawings and specifications relating to landscape construction and maintenance

### **EXPERIENCE, EDUCATION, TRAINING, AND CERTIFICATIONS**

- 3 years of experience with installation, and maintenance of commercial landscape areas
- 3 years of experience with irrigation installation and repair of commercial systems
- 3 years of experience working with landscape equipment and hand tools
- Working knowledge of Word, Excel, E-mail programs
- 1 year preferred experience acting in a lead role
- Valid Driver's License with a good driving record
- High School Graduate or GED
- Washington State Pesticide License within 6 months of employment
- CPR/First Aid, and Defibrillator trained within 12 months of employment
- Hazardous Waste Certification within 12 months of employment
- Forklift Certification within 6 months of employment

### **WORK ENVIRONMENT**

- Requires handling, or working with toxic \ hazardous substances
- Requires physical contact with and exposure to flowers, plants, trees, pollen, and insects
- Requires work in areas of high vehicular or pedestrian traffic
- Required to operate heavy equipment, gas powered equipment and all kinds of power hand tools

### **PHYSICAL REQUIREMENTS**

- Required to stand, walk, kneel, or bend for extended periods of time
- Required to lift, push or, pull objects weighing 50 pounds or less. Able to reach overhead, above shoulders and horizontally
- Requires dexterity of hands, and fingers to operate computers, locks, equipment levers and a variety of grounds equipment including power and hand tools
- Required to work various shifts, late p.m., early a.m.
- Required to work outside in all weather conditions
- Required hearing and speaking to exchanged information

### **DESIRABLE QUALIFICATIONS**

- Degree in Horticulture or related field, or continuing education and/or experience in landscaping
- One year experience working with outside contractors who perform various landscaping services
- Spray license in applying herbicides and pesticides
- Basic construction and maintenance experience

### **EMPLOYEE BENEFITS**

The Port of Edmonds offers a competitive and comprehensive benefits package which includes:

- Starting hourly rate of pay is \$31.62
- Medical, dental, vision, and prescription insurance paid up to 100% for employee and dependents
- Retirement benefits through Washington State Department of Retirement Systems, PERS

- Paid vacation and sick leave including twelve paid holidays per year
- Paid Life insurance with add-on options for low-cost supplemental coverage
- Port paid basic long-term disability insurance
- Flexible benefits plan that includes a Medical Flex Spending Account and Dependent Care options
- Deferred compensation plans offered through the Washington State Department of Retirement Systems
- Health and wellness credit to cover gym or activity memberships
- Training and education reimbursement plans

### **How to Apply**

To apply for this position please:

- Complete the online Port of Edmonds application form, found at <https://www.portofedmonds.gov/business/employment/>
- Upload your cover letter and resume at the end of the online application form

### ***Position is open until filled***

Applicants deemed to be of interest to the Port will be contacted for further information or to set up an interview for this position.